

# Career & Technical Education

## USBE-WCSD Skills Certification (by class period)

Teacher \_\_\_\_\_ Period \_\_\_\_\_ School Year \_\_\_\_\_

Test \_\_\_\_\_ Test# \_\_\_\_\_  S1  S2  YR

The following sheets are **REQUIRED** to be attached in sequence:

**"CTE Skill Certificate Program"** Sheet

-signed by teacher

\*\*Copy link to find test number, information, and documentation:

<https://www.schools.utah.gov/cte/skills/alltests>

**"Student Roster"** printed from **PowerSchool**

-teacher to provide written explanation next to the name(s) of students that did not test

-total number of student enrollment must be written on the last page of the student roster

**"Print-out"** from **Precision Exams** showing **all** student scores with performance standards indicating **"Y"** or **"N"**.

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**Assurance Statement** - we hereby verify that the attached documents accurately reflect individual student achievement:

Teacher \_\_\_\_\_ Date \_\_\_\_\_

Teachers must retain a copy of testing documentation for a minimum of two years. Electronic copies are submitted to the Testing Coordinator and held by WCSD-CTE.