

Proposal for Concurrent Enrollment Course

- I. Concurrent enrollment will not be offered for a high school course. Instead, it will be offered for a standard Dixie State College course that uses the college syllabus, objectives, and text.
- II. Any current enrollment course offered in the high schools must have at least one high school prerequisite course, and may have other types of prerequisites, such as grade point averages or teacher approval.
- III. Proposals for concurrent enrollment courses will go through an approval process that includes endorsement by the school principal, district superintendent, college department chair, and college dean.
- IV. High school teachers must meet be preapproved as college concurrent enrollment instructors. College degree requirements must be met in order to teach a high school concurrent enrollment course. Please provide a copy of their degree(s) and/or teaching endorsements/certifications, as well as a current resume with this document.
- V. Approved high school instructors will work directly with college department chairs when preparing syllabi, course instruction and purchasing textbooks. Assigned college professors will serve as liaisons to the high school instructors, providing assistance and evaluating the course at least three times per semester or year, as applicable.

Concurrent Enrollment Course	Course Information
<i>Proposed Teacher:</i>	
<i>Proposed College Course:</i>	
<i>Proposed High School Prerequisites:</i>	
<i>Other Pertinent Data:</i>	

Approval Signatures	Date	Comments
<i>School Principal:</i>		
<i>District Superintendent:</i>		
<i>College Department Chair:</i>		
<i>College Dean:</i>		